



City College Libraries

<http://www1.ccny.cuny.edu/library/index.cfm>

Research Resources CCNY Libraries
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Library instruction form on our website to request a class

- Go the CCNY Library Homepage and click:
- Services
- Request a Library Instruction Class

Access from off campus

(ONLY For City College ID Holders)

- Go to **City College Library** homepage:
- Click **“Databases A-Z”**
- Click on the database you wish to access
- **RETURN USERS:** Sign in with email and password you created.
- **FIRST TIME USERS:** Type in your 14-digit CCNY ID barcode.
 - You now create email logon and password.
 - Then sign in as a “Return User”
- **FORGOT PASSWORD:** Type in your 14-digit CCNY ID barcode.

	Return Users:
E-Mail:	youremail@ccny.cuny.edu
Password:	Create a password
	or
	First Time Users/Forgot Password:
Barcode:	14 digit barcode no.
	SUBMIT

Course reserve

Reserves for course materials

- Go to <http://www1.ccny.cuny.edu/library/index.cfm>
- Select “Reserves”.
- Then, select “CURRENT SEMESTER RESERVE ITEMS”

- You can search by:
- Instructor name (default)
- Course name or number
- Department
- Title/Author

Interlibrary loans

WorldCAT for Interlibrary Loan – ordering books outside of CUNY

- Go to <http://www.cuny.cuny.edu/library/Menu.html>
- Under “Catalogs” select “WorldCat”
- In the “Search for” field enter your data and identify your data by selecting a choice in the pull-down menu in the next box.
- Select “***Place an ILL Request ONLINE***” and enter your data.
- You will receive an email when your materials are at the Circulation desk.

Research Resources by Subject – Compiled by CCNY Library

- Go to the CCNY Library Homepage
- Databases A-Z
- Recommended Databases by Subject

Books, Government Documents in the CUNY+ catalog, CLICS (reserve books from any CUNY Library)

CUNY+ - locate books within CUNY

Journal titles within CUNY – find out if CUNY owns a journal title.

CLICS (for ordering books within CUNY)

Returning books at any City University

- Book can be returned at any CUNY Library

Renewing books online

- Go to CCNY Library Homepage
- Click CUNY+ catalog
- Click CUNY+ catalog a second time
- Click My Account
- Enter your barcode (14 digit number on the back of your ID card).
- Enter your barcode again as the password
- Click Loans
- Click the number next to the title you want to renew
- Click renew

CUNY Licensed Resources for online journal articles journals, newspapers, e-books -

<http://www.cuny.cuny.edu/library/Menu.html>

Subject Related Databases - E-Journals

- Gale Literature Resource Center
- EBSCOHOST Premier

- J-Stor
- New York Times Historical
- Lexis-Nexis
- Opposing Viewpoints

Alphabetical List of Journals Titles – to find out if CCNY Library has an article online.

Boolean searching (using wild card searches)

Public Access search engines - Google Scholar

RefWorks – style guide citation database -

- Go the City College Library homepage - <http://www.ccny.cuny.edu/library/>
- Click “Quick links to selected resources”
- Click “RefWorks” located under “Cite Sources”
- Create an account
- You can import bibliographic information from databases like EBSCOHOST into this database. RefWorks will create a bibliography of your articles which you can import into your word processor.

Other databases you may be interested in or have questions about.